

Guidelines for UoM MDRP Mini Oral Presentations 2019

Presentations

Your Notification of Outcome email will confirm whether you are presenting a Mini Oral or a Poster Presentation. In addition the email will confirm the details of your presentation including:

- » Date and Time of presentation
- » Venue
- » Session
- » Length of Presentation

If you have not received a Notification by 5 June 2019, contact the Office for Research at RMHRao@mh.org.au.

Instructions for mini oral presentations

- » **A maximum 3 minute talk** + 2 minutes allowed for questions (total 5 minutes)
- » As a courtesy to your fellow speakers, ensure that you keep to your assigned time frame
- » Presentations must be provided using the [MDRP Mini Oral PowerPoint Template](#)
- » Convert presentations that are in MAC format to PC PowerPoint format
- » The presentation must not be larger than 8MB
- » Email slides to RMHRAO@mh.org.au
 - Include your Last Name in the file name
 - Submit by **COB Monday 17 June 2019**
- » Speakers are asked to bring their presentation on a USB Memory Stick to the session as a back-up
- » Where relevant: For best results download the Melbourne Health logos from the [MH Intranet](#).

Prizes

Two prizes will be awarded for best oral presentation. There will be a Judge's award and People's Choice award.

Time and Venue

UOM MD Research Project Symposium

9.00am to 12.30pm
Thursday 20 June 2019

Charles La Trobe Lecture Theatre
RMH Function Centre, Ground Floor
The Royal Melbourne Hospital, Parkville, 3050

Audio Visual

The following Audio Visual equipment will be available in the Lecture Theatre:

- » Data project and projection screen
- » One presentation computer (PC) with Internet access
- » Microphone and Lectern

MH Research Week Organisers:

For further details or assistance, please contact the Research Week Coordinator, Angela Magira at the Office for Research:

RMH City Campus
Level 2 South West
Telephone: 03 9342 7950
Email: Research@mh.org.au
Internet: <https://www.thermh.org.au/research>