### 2023 Celebrating Excellence Awards***Excellence Together* nomination form**

Your submission must meet the award category’s entry requirements, as outlined in the 2023 Celebrating Excellence Awards nomination guidelines, otherwise it may be declared ineligible.

Entries must be completed in the form below, using Arial font, size 11. Before you submit, please check your entry for spelling and grammatical errors. **Word count in the table below under ‘Nominee information’ must not exceed 1000 words.**

A high-quality photo is required with your entry. Please submit this as an attachment and do not embed it in this document. You may also supply one supporting document of up to three single-sided A4 pages, which may include graphs, charts, tables or other illustrative material.

Nominations must be endorsed by an Executive Director or General Manager and submitted online at [thermh.org.au/cea](http://www.thermh.org.au/cea) by **COB Monday 9 October 2023**.

### About the nomination

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| **Award category** | Excellence Together |
| **Title of entry***(eg project name or title that best describes the nomination)* |   |
| **Person submitting this nomination***Please include your name, job title and @mh.org.au email address* |  |
| **Team/s being nominated***Please write the name of each team here and list individual names, where relevant, or a contact for each team in the table below* |  |
| **Endorsement***All nominations must be endorsed by a member of the Executive or a General Manager* | Choose an item. |
| **Has this nomination previously won a Celebrating Excellence Award?** | Choose an item.*[if yes, name the award here and the year it was given]* |

### Nominee contact details

Please list the full name(s) and RMH email address(es) of the team/s **being nominated** for the award. **Please list all of the people directly involved in this nomination** (insert more rows if required), where relevant, or an individual contact for each team, in the table below.

The first person listed will be the designated contact for correspondence about the nomination. This cannot be a group email.

|  |  |  |
| --- | --- | --- |
| **NAMES OF NOMINEES** | **@mh.org.au EMAIL ADDRESS** |  |
|  |  | **This person will be the key contact for the nomination.** |
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### Nomination entry

All sections must be completed.

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| **SECTION** | **NOMINEE INFORMATION** |
| **Abstract***This section is not scored****Maximum 60 words*** | * Summarise the nomination in 60 words or less. It may be helpful to complete the other sections first and come back to this section, taking the best pieces of each of the below.
 |
| **Planning and preparation***Score weighting of 2* | * How was the need and scope of the problem identified?
* Describe who was involved in identifying the need, including any consumer involvement?
* What additional planning was done to support the new approach?
* How were a diverse range of perspectives included in this stage?
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| **Objectives***Score weighting of 1* | * What were the objectives? Describe how these were defined, and how they met the needs of the target audience.
* How was delivering person-centred care and a consumer focus built into your project? Give examples.
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| **Methods and implementation***Score weighting of 3* | * Describe the methodology used to design and implement your innovation, including key stakeholders and consumers. How were they involved?
* How was the initiative or project applied practically? Include the key tasks, timelines, monitoring and evaluation.
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| **Results and outcomes***Score weighting of 3* | * What was your achievement against the objectives?
* Describe the way the initiative has helped us deliver our purpose of advancing health for everyone, every day.
* **Please note:** The judges look for data or service user stories that show how you have achieved your objectives. You are encouraged to supply data (charts and tables, etc.) or qualitative narratives in your support document. Please explain how the data (such as graphs, tables) or stories show improvement/benefit. If relevant include the sample/population size, so the judges know the scale of the work.
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| **Status and sustainability***Score weighting of 2* | * What is the current status of the project?
* What are the plans to ensure the innovation provides ongoing benefits to the patient/their family and/or the community?
* Have you shared, or are there opportunities to share the initiative with others in your organisation or within the health sector?

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| **Budget** *Score weighting of 1* | * What were the direct and indirect costs, including staffing, financial and in-kind resources?
* Does the project/initiative represent good value?
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| **Excellence Together***Score weighting of 3* | * Describe how the initiative or project took a multidisciplinary approach to improve health outcomes, patient and consumer experiences or an organisational need.
* How did you foster engagement, collective input and collaborate? And how did this approach improve or shape your project?
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| **WORD COUNT** |  |

### Nomination checklist

Have you:

* Read the 2023 Nomination Guide?
* Completed the nomination form in full?
* Addressed the criteria for this category in your responses?
* Ensured your nomination does not exceed 1000 words?
* Had your nomination endorsed by an Executive Director?
* Sourced a high quality photo to accompany your nomination?
* Prepared a supporting document of no more than three A4 pages (optional but recommended)?