



**The Royal
Melbourne
Hospital**

Advancing health for everyone, everyday.

Could this be you?

**Join The Royal
Melbourne
Hospital Team**



Position Description

Specialist Endocrinologist

Our reputation for caring for all Melburnians is as essential to who we are as any scientific breakthrough we make. We're here when it matters most, and we'll continue to be the first to speak out for our diverse community's wellbeing.

Advancing health for everyone, every day.

1. Be a great place to work and a great place to receive care
2. Grow our Home First approach
3. Realise the potential of the Melbourne Biomedical Precinct
4. Become a digital health service
5. Strive for sustainability

Position Title:	Specialist Endocrinologist
Service:	Diabetes and Endocrinology
Location:	The RMH Parkville
Reports To:	Director Diabetes and Endocrinology
Enterprise Agreement:	AMA Victoria - Victorian Public Health Sector – Medical Specialists Enterprise Agreement 2022–2026
Classification:	As per EBA
Employment Status:	Part Time
Immunisation Risk Category:	Category A
Date of Review:	June 2026

The purpose of this role is to act as an Endocrinologist in the Department of Diabetes & Endocrinology, working closely with the Direct of the department to deliver high level acute and ambulatory care as well as assist with other department activities. This includes:

- Clinical duties in Diabetes & Endocrinology Clinics in an ambulatory care setting
- Clinical duties in acute care involving ward service and on-call work
- Supervising and teaching of HMO, Registrar
- Performing general administration duties
- Collaborating with all hospital departments including Diabetes Education and Allied Health and supervising multidisciplinary teams
- Participating in research, quality and educational activities of the department
- Developing new models of diabetes and endocrine care in the ambulatory and acute care settings
- Fostering a high level of safety in clinical care

The Diabetes and Endocrinology service delivers world-leading clinical care, research and training. The service cares for inpatients and outpatients with a broad range of endocrine conditions, including diabetes, osteoporosis, pituitary disease and thyroid disease. We deliver expert diabetes clinical care and education to inpatients and outpatients of the hospital and the department has been recognised as an Australian Diabetes Society NADC accredited Diabetes Centre of Excellence. Major clinical initiatives have occurred in the fields of Diabetes, Pituitary and Bone & Mineral Medicine. We are the first hospital in Australia to establish a networked blood glucose meter system across all inpatient areas which is automatically integrated with an electronic medical record. The department established Victoria's first multi-disciplinary Diabetes Foot Unit (DFU). The department is recognised as delivering state-of-the art perioperative care of patients undergoing pituitary surgery and also established a fracture-capture service to treat patients with bone disorders presenting to hospital with fractures.

- Take reasonable care for your safety and wellbeing and that of others.
- Work in your scope of practice and seek help where required.
- Work in partnership with consumers, patients and where applicable carers and families.
- Work collaboratively with colleagues across all RMH teams.
- Continue to learn through mandatory training and other learning activities.
- Seek feedback on your work including participation in annual performance discussion.
- Speak up for safety, our values and wellbeing.
- Prioritise wellbeing and ensure safe work practices are developed and adhered to in their area.
- Respect that the RMH is a smoke-free environment.
- Diligent and professional outpatient and ward service duty.
- Demonstration of teamwork in department projects.
- Ensure direct reports receive regular feedback and participate in annual discussions.
- Contribute to organisation-wide and service/division initiatives and planning activities.
- Ensure training needs of direct reports are identified and undertaken.
- Ensure risk management activities are completed, effective controls are in place and incidents are recorded, investigated and corrective actions implemented as far as is reasonably practical.
- Create a psychologically safe work environment where everyone feels safe to speak up. Monitor and achieve relevant KPIs and targets and operate within their allocated budget.
- Involvement in high level quality activities.
- Involvement in medical education.
- Delivering high level research.

Internal	External
• HMO, Registrars and Endocrinologists, Department of Diabetes and Endocrinology • Hospital doctors across the campus • Secretary, Department of Diabetes & Endocrinology • Diabetes Education, Nursing and Allied Health Staff • Department director and Senior medical staff RMH • Divisional Director of Cardiovascular, Renal and Endocrine Services & Hospital Executive	• Primary care including referring doctors outside RMH

Formal Qualifications:

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- ### Essential:

- Commitment to live the Melbourne Way - putting people first, leading with kindness and achieving excellence together.
- Strong clinical experience in Diabetes and Endocrinology practice.
- Evidence of active participation in Continuous Medical Education and upskilling in the Endocrinology speciality.
- Experience in teaching and supervision of Junior Medical Staff
- Experience in working with teams (including multi-disciplinary teams)
- Research experience with post PhD graduate qualification achieved or pending

Desirable:

- Experience working in telehealth care
- Leadership experience within hospital department
- National leadership experience or national profile

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful:

- Demonstration of RMH values
- Achievement of portfolio specific KPI targets
- Participation in and satisfactory feedback through the annual performance review process
- Ability to maintain a safe working environment and ensure compliance with legislative requirements

- Aim to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors.
- Speak up for patient, consumer, colleague and visitor safety, escalating issues if required.
- Deliver Safe, Timely, Equitable, Person-centred Care (STEP) in line with our clinical governance framework.
- Work in accordance with relevant policies, procedures, standards and legislation including those related to clinical or competency requirements, risk management, discrimination, equal opportunity and health safety and wellbeing.

OUR COMMITMENT:

- **Equity, Inclusion, Belonging and Safety**

- As a leader in healthcare, we recognise the need to foster a culture of equity, inclusion, and belonging — safe spaces where every individual is empowered to be their authentic self, contributing meaningfully to the collective well-being of our community.

- **First Nations Commitment**

- We acknowledge and pay our respects to the Traditional Owners of the lands on which we work and stand in solidarity with Aboriginal and Torres Strait Islander peoples. We are committed to creating a culturally safe environment that honours First Nations voices, knowledge, and self-determination through inclusive governance, respectful policies, and a steadfast commitment to anti-racism. The Royal Melbourne aspires to lead by example in addressing the injustices of colonisation and its ongoing impacts.

- **Child Safe Standards**

- RMH is a child safe organisation. We are dedicated to fostering an environment that respects and upholds the rights of children and young people, in line with the Child Safe Standards. We actively embed these standards in our culture, policies, and practices, ensuring that the safety and wellbeing of children and young people is a central priority.

- **Equal Opportunity and Accessibility**

- We are proud to be an equal opportunity employer that champions diversity in all its forms. We value the strengths and perspectives that come from people of all backgrounds, identities, abilities, and lived experiences. We encourage applicants from all communities, and we will provide reasonable adjustments to support equitable participation.

- **Thriving Together**

- Together, we are committed to fostering an environment where everyone feels respected, safe, and empowered to thrive.

ACCEPTANCE

I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that The RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

Employee Signature

Employee Name (please print)

Date _____