

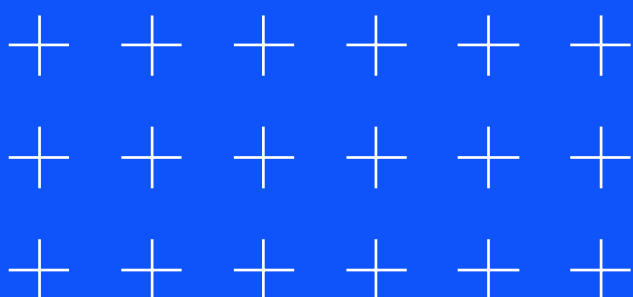


**The Royal
Melbourne
Hospital**

**Advancing
health
for everyone,
everyday.**

Could this be you?

**Join The Royal
Melbourne
Hospital Team**



Position Description - AMU

Registered Nurse Grade 2



THE ROYAL MELBOURNE HOSPITAL

The Royal Melbourne Hospital (RMH) began in 1848 as Victoria's first public hospital. And while we only had 10 beds to our name, we had the community of Melbourne behind us, and we were ready to provide the best possible care for those in need.

Since those early years, we've moved forward with purpose. Always at the forefront, leading the way on improving the quality of life for all.

Today the RMH is one of the largest health providers in the state, providing a comprehensive range of specialist medical, surgical, and mental health services; as well as rehabilitation, aged care, outpatient and community programs.

Our reputation for caring for all Melburnians is as essential to who we are as any scientific breakthrough we make. We're here when it matters most, and we'll continue to be the first to speak out for our diverse community's wellbeing.

OUR VISION

Advancing health for everyone, every day.

THE MELBOURNE WAY

At The RMH we're inspired by our vision of Advancing health for everyone, every day. While we're each going about our different roles, we're united by a shared understanding of the way we do things around here. We call it The Melbourne Way. We put people first — leading with kindness and working together, we excel as one Royal Melbourne Hospital.

People First



People are at the heart of everything we do. We take the time to understand how we can make the most positive difference for them.

Lead with Kindness



Our care and compassion sets us apart. We lead the way with a respectful, inclusive spirit — embracing the things that make us all unique.

Excellence Together



True excellence is only possible when we work as one Royal Melbourne Hospital community. Through collaboration, we set the highest of standards and achieve our goals.

OUR PRIORITIES

The RMH Strategic Plan: Towards 2025. Advancing health for everyone, every day is our plan for the future — one which we are committed to achieving together. This position contributes to the achievement of the five Strategic Goals, articulated in the plan:

1. Be a great place to work and a great place to receive care
2. Grow our Home First approach
3. Realise the potential of the Melbourne Biomedical Precinct
4. Become a digital health service
5. Strive for sustainability



Position Description

Position Title:	Registered Nurse Grade 2
Service:	Medical Services
Location:	Acute Medical Unit
Reports To:	ANUM, NUM
Enterprise Agreement:	Nurses and Midwives (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2024–2028
Classification:	YP3-YP9
Employment Status:	Part time, full time
Immunisation Risk Category:	Category A
Date of Review:	April 2026

POSITION SUMMARY

The Grade 2 Registered Nurse Medical Services provides safe, comprehensive, holistic nursing care and patient education and demonstrates the Melbourne Health values of people first, lead with kindness and excellence together. The Grade 2 Registered Nurse is responsible for direct patient care and is to report to the Associate Nurse Unit Manager (ANUM) and the Nurse Unit Manager (NUM). The Acute Medical Unit (AMU) is a 32 bed unit providing service 24/7. We are a short length of stay, high turnover ward facilitating access and flow within the Royal Melbourne Hospital for our general medical patients. AMU has a unit-based medical team that is consultant-led, further enhancing our already large and dedicated Allied Health and Pharmacy team. AMU staff and the admission team work closely with Emergency Department (ED) and community health care providers to ensure rapid assessment of patients.

As a Registered Nurse, you will be responsible for:

- Clinical Governance; providing patients and the community Safe, Timely, Effective, Person-centred (STEP) health care
 - Maintaining a high standard of care; demonstrating knowledge and clinical skills relevant to your level of expertise
 - Delivering patient centred care; providing high quality patient care by performing assessments, planning, implementation and evaluation for care in collaboration with the patient, their family and carer, and the multidisciplinary team
 - Maintaining health and safety standards; managing risk and actively working towards implementing risk reduction strategies.
 - Speaking up for safety; raising concerns about safety in a respectful manner
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KEY ACCOUNTABILITIES

General:

- Take reasonable care for your safety and wellbeing and that of others.
- Work in your scope of practice and seek help where required.
- Work in partnership with consumers, patients and where applicable carers and families.
- Work collaboratively with colleagues across all RMH teams.
- Demonstrate knowledge/competency in performance of clinical skills relevant to level of expertise
- Continue to learn through mandatory training and other learning activities.
- Seek feedback on your work; including participation in annual performance discussion
- Assume responsibility and accountability for any delegated activities to an Enrolled Nurse (EN). The Registered Nurse will also demonstrate an understanding of the Scope of Practice of the Enrolled Nurse when delegating and allocating nursing activities
- Assume responsibility and accountability for any delegated activities to a Health Assistant in Nursing (HAN). The Registered Nurse will also demonstrate an understanding of the Scope of Activities/Duties of a Health Assistant in Nursing and when delegating and allocating nursing activities
- Assume responsibility and accountability for any delegated activities to a Registered Undergraduate Student of Nursing (RUSON). The Registered Nurse can only delegate aspects of care to a Registered Undergraduate Student of Nursing which are consistent with their educational preparation, skill level and assessed competencies.
- Accept accountability for own actions and seek guidance if situations exceed the scope of practice of a Registered Nurse
- Accept responsibility for Continuing Professional Development (CPD) of self and actively keep a CPD portfolio as required by the Nursing and Midwifery Board of Australia.
- Participate in continuing education sessions, committees, special projects and relevant professional groups
- Manage risk and actively work towards implementing risk reduction strategies
- Escalate signs of patient deterioration to the Nurse in Charge and follow the urgent clinical communication pathway.
- Contribute to the development of an effective discharge plan, promote patient advocacy and provide appropriate patient education and referral to appropriate community providers
- Support integration of undergraduate, graduate and postgraduate nurses including enrolled nurses within the unit
- Create a psychologically safe work environment where everyone feels safe to speak up. Monitor and achieve relevant KPIs and targets and operate within their allocated budget.
- Demonstrate commitment to organisational change
- Ensure consumer complaints are escalated to the NUM
- Respect that the RMH is a smoke-free environment

KEY RELATIONSHIPS

Internal

- Nurse Unit Manager AMU
- Associate Nurse Unit Managers AMU
- Clinical Nurse Specialists AMU
- Clinical Nurse Educators
- Multidisciplinary Team including medical staff

External

- Parkville Precinct Partners
- Consumers
- Families and Carers of Consumers
- Other Healthcare Organisations



KEY SELECTION CRITERIA

Formal Qualifications:

- Bachelor of Nursing
- Registration as a Registered Nurse under the Australian Health Practitioner Regulation National Law Act (2009) with the Nursing and Midwifery Board of Australia.

Essential:

- Minimum of 12 months acute experience as a Registered Nurse
- Commitment to live the Melbourne Way - putting people first, leading with kindness and achieving excellence together.
- Demonstrated ability to practice collaboratively as part of the multidisciplinary health care team
- Demonstrated provision of high quality and evidence-based patient care
- Developed assessment, clinical reasoning, problem solving and prioritisation skills
- High motivation and willingness to learn
- Excellent communication and interpersonal skills
- Mandatory Police Check, Immunisation Assessment and Working With Children's Check
- High level of reliability and professional conduct

KEY PERFORMANCE INDICATORS

- Your performance will be measured through your successful:
 - Demonstration of RMH values
 - Achievement of portfolio specific KPI targets
 - Completion of mandatory training activities including training related to the National Standards
 - Participation in and satisfactory feedback through the annual performance review process
 - Ability to maintain a safe working environment and ensure compliance with legislative requirement
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AT THE RMH WE:

- Aim to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors.
- Speak up for patient, consumer, colleague and visitor safety, escalating issues if required.
- Deliver Safe, Timely, Equitable, Person-centred Care (STEP) in line with our clinical governance framework.
- Work in accordance with relevant policies, procedures, standards and legislation including those related to clinical or competency requirements, risk management, discrimination, equal opportunity and health safety and wellbeing.

OUR COMMITMENT:

- **Equity, Inclusion, Belonging and Safety**
 - As a leader in healthcare, we recognise the need to foster a culture of equity, inclusion, and belonging — safe spaces where every individual is empowered to be their authentic self, contributing meaningfully to the collective well-being of our community.
- **First Nations Commitment**
 - We acknowledge and pay our respects to the Traditional Owners of the lands on which we work and stand in solidarity with Aboriginal and Torres Strait Islander peoples. We are committed to creating a culturally safe environment that honours First Nations voices, knowledge, and self-determination through inclusive governance, respectful policies, and a steadfast commitment to anti-racism. The Royal Melbourne aspires to lead by example in addressing the injustices of colonisation and its ongoing impacts.
- **Child Safe Standards**
 - RMH is a child safe organisation. We are dedicated to fostering an environment that respects and upholds the rights of children and young people, in line with the Child Safe Standards. We actively embed these standards in our culture, policies, and practices, ensuring that the safety and wellbeing of children and young people is a central priority.
- **Equal Opportunity and Accessibility**
 - We are proud to be an equal opportunity employer that champions diversity in all its forms. We value the strengths and perspectives that come from people of all backgrounds, identities, abilities, and lived experiences. We encourage applicants from all communities, and we will provide reasonable adjustments to support equitable participation.
- **Thriving Together**
 - Together, we are committed to fostering an environment where everyone feels respected, safe, and empowered to thrive.

ACCEPTANCE

I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that The RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

Employee Signature

Employee Name (please print)

Date
