

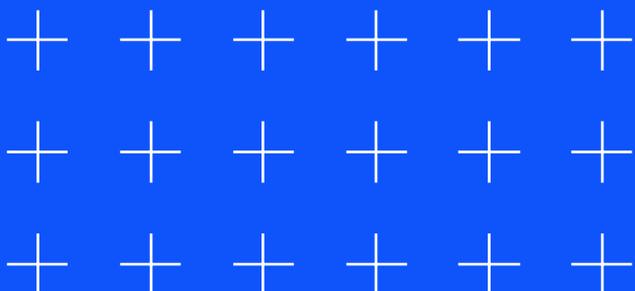


**The Royal
Melbourne
Hospital**

**Advancing
health
for everyone,
everyday.**

Could this be you?

**Join The Royal
Melbourne
Hospital Team**



Position Description

**Grade 3 Dietitian Diabetes and
Endocrinology**



THE ROYAL MELBOURNE HOSPITAL

The Royal Melbourne Hospital (RMH) began in 1848 as Victoria's first public hospital. And while we only had 10 beds to our name, we had the community of Melbourne behind us, and we were ready to provide the best possible care for those in need.

Since those early years, we've moved forward with purpose. Always at the forefront, leading the way on improving the quality of life for all.

Today the RMH is one of the largest health providers in the state, providing a comprehensive range of specialist medical, surgical, and mental health services; as well as rehabilitation, aged care, outpatient and community programs.

Our reputation for caring for all Melburnians is as essential to who we are as any scientific breakthrough we make. We're here when it matters most, and we'll continue to be the first to speak out for our diverse community's wellbeing.

OUR VISION

Advancing health for everyone, every day.

THE MELBOURNE WAY

At The RMH we're inspired by our vision of Advancing health for everyone, every day. While we're each going about our different roles, we're united by a shared understanding of the way we do things around here. We call it The Melbourne Way. We put people first — leading with kindness and working together, we excel as one Royal Melbourne Hospital.

People First



People are at the heart of everything we do. We take the time to understand how we can make the most positive difference for them.

Lead with Kindness



Our care and compassion sets us apart. We lead the way with a respectful, inclusive spirit — embracing the things that make us all unique.

Excellence Together



True excellence is only possible when we work as one Royal Melbourne Hospital community. Through collaboration, we set the highest of standards and achieve our goals.

OUR PRIORITIES

The RMH Strategic Plan: Towards 2025. Advancing health for everyone, every day is our plan for the future — one which we are committed to achieving together. This position contributes to the achievement of the five Strategic Goals, articulated in the plan:

1. Be a great place to work and a great place to receive care
2. Grow our Home First approach
3. Realise the potential of the Melbourne Biomedical Precinct
4. Become a digital health service
5. Strive for sustainability



KEY ACCOUNTABILITIES

- Clinical leadership within the Department of Diabetes and Endocrinology, Clinical Nutrition, RMH and the broader professional community
- Clinical expertise in the assessment and nutritional treatment diabetes and endocrine conditions
- Work at a 70:30 ratio of patient related activities to non-patient related activities as per the RMH Allied Health benchmarks and 30% non-patient related activities
- Model Evidence Based Practice (EBP) principles to ensure that these are embedded in areas of clinical expertise and more broadly, to clinical practice at RMH
- Understanding the principles of continuity of care including links between admission, acute, rehabilitation, community and primary services and health programmes related to own clinical specialisation
- Leadership and communication: demonstrate behaviour that inspires other to follow including good time management, excellent verbal and written communication, conflict resolution and negotiation skills.
- Proven ability to plan and manage a caseload and co-ordinate/delegate workloads within their team
- Supervision of AHAs, G1 and G2 Dietitians and leading annual discussion process for self and relevant staff
- Advanced skills in teaching of dietitians, undergraduate students and other stakeholders; both internal and external
- Capacity to effectively manage issues both up and down the line of accountability.
- Significant knowledge and demonstrated application of quality improvement processes.
- Proven ability to objectively assess and improve the quality of clinical service being provided within own team and/or nominated portfolio
- Seeks opportunities for research in dietetic area of diabetes and endocrinology and assists in the development of nutrition research programs in in collaboration with RMH staff
- Proficient in use of technology: EMR, Electronic menu management system, clinical infrastructure, and relevant software for day to day administration/communication
- Understanding of hospital food systems
- Participate and completion of mandatory and additional training deemed necessary for the specific role.
- Knowledge of the codes of practice and codes of ethics of dietetics.
- Undertake other responsibilities as directed by the Clinical Nutrition Manager

KEY RELATIONSHIPS

Internal

- Director Department Diabetes & Endocrinology
- RMH Clinical Nutrition Manager
- Nurse Unit Manager- Diabetes Education Services
- Clinical Nutrition Team
- RMH Pharmacy, Medical and Nursing
- RMH Allied Health staff
- RMH Food Services
- Student Dietitians
- People and Culture

External

- Other hospitals, clinical nutrition services and relevant organisations and universities
- Australian Diabetes Society
- Dietitians Australia



AT THE RMH WE:

- Aim to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors.
- Speak up for patient, consumer, colleague and visitor safety, escalating issues if required.
- Deliver Safe, Timely, Equitable, Person-centred Care (STEP) in line with our clinical governance framework.
- Work in accordance with relevant policies, procedures, standards and legislation including those related to clinical or competency requirements, risk management, discrimination, equal opportunity and health safety and wellbeing.

OUR COMMITMENT:

- **Equity, Inclusion, Belonging and Safety**
 - As a leader in healthcare, we recognise the need to foster a culture of equity, inclusion, and belonging — safe spaces where every individual is empowered to be their authentic self, contributing meaningfully to the collective well-being of our community.
- **First Nations Commitment**
 - We acknowledge and pay our respects to the Traditional Owners of the lands on which we work and stand in solidarity with Aboriginal and Torres Strait Islander peoples. We are committed to creating a culturally safe environment that honours First Nations voices, knowledge, and self-determination through inclusive governance, respectful policies, and a steadfast commitment to anti-racism. The Royal Melbourne aspires to lead by example in addressing the injustices of colonisation and its ongoing impacts.
- **Child Safe Standards**
 - RMH is a child safe organisation. We are dedicated to fostering an environment that respects and upholds the rights of children and young people, in line with the Child Safe Standards. We actively embed these standards in our culture, policies, and practices, ensuring that the safety and wellbeing of children and young people is a central priority.
- **Equal Opportunity and Accessibility**
 - We are proud to be an equal opportunity employer that champions diversity in all its forms. We value the strengths and perspectives that come from people of all backgrounds, identities, abilities, and lived experiences. We encourage applicants from all communities, and we will provide reasonable adjustments to support equitable participation.
- **Thriving Together**
 - Together, we are committed to fostering an environment where everyone feels respected, safe, and empowered to thrive.

ACCEPTANCE

I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that The RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

Employee Signature

Employee Name (please print)

Date
