

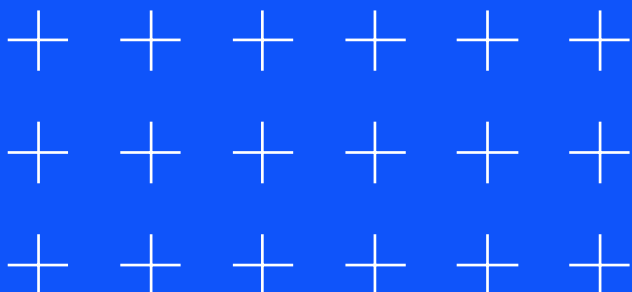


**The Royal
Melbourne
Hospital**

Advancing health for everyone, every day.

Could this be you?

**Join the Royal
Melbourne
Hospital team**



Position Description

Division 1 Grade 2 Registered Nurse

Our reputation for caring for all Melburnians is as essential to who we are as any scientific breakthrough we make. We're here when it matters most, and we'll continue to be the first to speak out for our diverse community's wellbeing .

Advancing health for everyone, every day.

Position Title:	Division 1 Grade 2 Registered Nurse
Service:	Surgical Services
Location:	3 West Day Procedure Unit
Reports To:	Nurse Unit Manager
Enterprise Agreement:	2. Nurses and Midwives (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification:	Division 1 Grade 2
Employment Status:	Ongoing
Immunisation Risk Category:	Category A
Date of Review:	May 2024

3 West Day Procedure Unit provides complex care through many specialties including interventional and diagnostic endoscopy, surgical procedures (plastics, ophthalmology, pain management, urology, orthopaedics, general surgery), anaesthetic and recovery.

- As a Registered Nurse you are a vital member of the multi-disciplinary health care team who strive to deliver excellent care to patients and their families. You understand the importance of providing nursing practice which focuses on the best possible outcomes for your patients. Your interactions with patients, relatives and colleagues are guided by the organisation's values of patient centred care, trust and respect in an environment which continuously identifies opportunities for improving the quality of patient care.

- Take reasonable care for your safety and wellbeing and that of others.
- Work in your scope of practice and seek help where required.
- Work in partnership with consumers, patients and where applicable carers and families.
- Work collaboratively with colleagues across all RMH teams.
- Continue to learn through mandatory training and other learning activities.
- Seek feedback on your work including participation in annual performance discussion.
- Speak up for safety, our values and wellbeing.
- Prioritise wellbeing and ensure safe work practices are developed and adhered to in their area.
- Respect that the RMH is a smoke-free environment.
- Provide high quality standards of patient care. This includes the assessment, planning, implementation and evaluation for care in collaboration with multidisciplinary team
- Liaise with the multi-disciplinary health care team to achieve the desired patient outcomes
- Support integration of undergraduate, graduate, RISE, and postgraduate nurses within the unit
- Ensure direct reports receive regular feedback and participate in annual discussions.
- Contribute to organisation-wide and service/division initiatives and planning activities.
- Ensure training needs of direct reports are identified and undertaken.
- Ensure risk management activities are completed, effective controls are in place and incidents are recorded, investigated and corrective actions implemented as far as is reasonably practical.
- Create a psychologically safe work environment where everyone feels safe to speak up. Monitor and achieve relevant KPIs and targets and operate within their allocated budget.

Internal

- ## External

- Consumers
- Carers
- Other Health Care Organisations

Formal Qualifications

- Registered Nurse with a current registration to practice from Australian Health Practitioner Regulation Agency (AHPRA)

- Commitment to live the Melbourne Way - putting people first, leading with kindness and achieving excellence together.
- Demonstrated ability to practice collaboratively as part of a multidisciplinary health care team
- Developed assessment, clinical reasoning, problem solving
- Highly motivated and willingness to learn
- Excellent communication and interpersonal skills
- High level of reliability and professional conduct

Desirable:

- Perioperative Experience
- Endoscopy Experience
- Ophthalmology Experience

KEY PERFORMANCE INDICATORS

Your performance will be measured through your successful:

- Demonstration of RMH values
- Achievement of portfolio specific KPI targets
- Participation in and satisfactory feedback through the annual performance review process
- Ability to maintain a safe working environment and ensure compliance with legislative requirements

AT THE RMH WE:

- Aim to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors.
- Speak up for patient, consumer, colleague and visitor safety, escalating issues if required.
- Deliver Safe, Timely, Effective, Person-centred Care (STEP) in line with our clinical governance framework.
- Are an equal opportunity employer, committed to providing a work environment free of harassment and discrimination. We promote diversity and inclusion in the workplace.
- Work in accordance with relevant policies, procedures, standards and legislation including those related to clinical or competency requirements, risk management, discrimination, equal opportunity and health safety and wellbeing.

ACCEPTANCE

I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that the RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.



Employee Signature _____

Employee Name (please print)

Date _____