

Table: Summary of New and Updated documents

Document	Summary of information
Research Integrity Guideline	Replacement document for research conduct elements of the superseded Guideline for Research Practice. Based on the updated Australian Code for the Responsible Conduct of Research 2018 (Code) and Singapore Statement
Data Management in Research Guideline	Replacement document for data integrity and management elements of the superseded Guideline for Research Practice. This document provides updated MH requirements for management of data throughout the entire data lifecycle from generation/acquisition to archiving/destruction and includes requirements of the NHMRC Management of Data and Information in Research (2019).
MH Guidelines for monitoring & safety for clinical trials involving therapeutic products & other clinical research	This document was updated on 17 September 2019 as follows: <ol style="list-style-type: none"> 1. Clarification that follow-up information for safety reports is required to be submitted to the MH HREC in the following instance <ul style="list-style-type: none"> • Follow-up report when there is a worsening of the event. • Final report when the safety report does not contain the resolution of the event and this information has become available. 2. Upgrade formatting of the document to the current guideline document
Research Publications and Authorship Guideline	Replacement document for publication and authorship elements of the superseded Guideline for Research Practice. Updated and expanded in accordance with the Code and Authorship: A guide supporting the Australian Code for the Responsible Conduct of Research (2019).
Data Storage and Security Guideline	Replacement document for data storage and security elements of the superseded Guideline for Research Practice. This document provides MH requirements and is in accordance with the Code and NHMRC Management of Data and Information in Research (2019).
Agreements and Ownership of IP Guideline	This new document outlines the requirements for research agreements and considerations for ownership of IP in relation to research studies conducted at MH. Definitions for data, metadata, IP, primary materials, project IP
Archiving retention and disposal of data Guideline	Replacement document for archiving, retention and disposal of data elements of the superseded Guideline for Research Practice This document provides MH requirements in accordance with the Code and NHMRC Management of Data and Information in Research (2019).
MH OFR SOP Data Sharing and Access Plan	This new document provides MH requirements and is in accordance with the Code and ICMJE data sharing requirements
MH OFR SOP Clinical Trial Monitoring Plans and Monitoring Visits	This new document outlines the process and considerations for developing a monitoring plan for clinical trials and conduct of the monitoring visits.

Table: Guide to locating information previously outlined in the MH Guideline for Research Practice

Information from Guideline for Research Practice			New location for information	
Section	Section title	New document	Section	Section title and summary of changes
2.1	Defining Research	Deleted	N/A	N/A
2.2	Defining Institutions in which research is conducted	Deleted	N/A	N/A
2.3	Research governance: responsibilities and accountabilities	Research Integrity Guideline	4 5.4	Responsibilities Institutional responsibilities
3	Relevant documents	Research Integrity Guideline	6 7	Associated Policies, procedures and Guidelines References
4.1	Institutional responsibilities	Research Integrity Guideline	5.4	Institutional responsibilities
4.2	The Researcher's Responsibilities	Research Integrity Guideline	5.5	Researcher Responsibilities
5	Supervision of students and research trainees	Research Integrity Guideline	5.7	Supervision of research staff, trainees and students
		Training and Supervision of research staff, trainees and students Guideline	All	Updated and expanded
6	Data and records management	Research Integrity Guideline	5.8	Summary of requirement
		Data Management in Research Guideline	All	
6.1	Responsibilities of MH	Data Management in Research Guideline	4.1	Responsibilities of MH
			4.2	Responsibilities of HODs
6.2	Responsibilities of researchers	Data Management in Research Guideline	All	Responsibilities of Investigators
6.3	Responsibilities of participants in research	Research Integrity Guideline	5.6	No change
7	Authorship	Research Integrity Guideline	5.9	Summary of requirement
		Research Publications and Authorship Guideline	All	Updated and expanded in accordance with Australian Code for Responsible Conduct of Research 2018 and <i>Authorship: A guide supporting the Australian Code for the Responsible Conduct of Research (2019)</i>

8	Publication	Research Integrity Guideline	5.9	Summary of requirement
		Research Publications and Authorship Guideline	All	Refer to section for Authorship information
9	Intellectual Property	Research Integrity Guideline	5.11	Summary of requirement
		Agreements and Ownership of IP Guideline	All	Describe the use of agreement and ownership of IP relating research studies conducted at MH. Definitions for data, metadata, IP, primary materials, project IP
10	Peer review	Research Integrity Guideline	5.12	Updated Summary
11	Disclosure of potential conflicts of interest	Research Integrity Guideline	5.15	Updated information
12	Research Misconduct	Investigating Breaches of the Code for the Responsible Conduct of Research Guideline	All	In Draft
12.6 Appendix 1	MH Advisors on Integrity in Research	Research Integrity Guideline	5.16	Change name to Research Integrity Advisor (RIA)
		Research Integrity webpage RIA webpage		When and how to contact a Research Integrity Advisor (RIA) Advise on how to prepare for a discussion with an RIA List of RIAs